

ALEX MAC PROPERTIES, INC

FROM THE DESK OF BOBBI JACOBS

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Alex Mac Properties, Inc is a professional property management company providing CUSTOM SERVICE PLANS to Park Owners.

Here is one example of a custom service plan for an owner of a 50 space park:

- Drive through the park once per month noting any items of concern and schedule follow up inspections if needed.
- Send notices to residents of any noted breach of park rules and follow up with those notices.
- Screen applications for any prospects and prepare and execute rental agreements and leases.
- Serve notices for non payment of rent and perform evictions if necessary including court appearances.
- Notify residents of upcoming maintenance that may impact them and coordinate maintenance with contractors. Call for bids when needed.
- Answer Residents questions and concerns and help with resident disputes. All for a flat rate of \$650 per month.

In this example the owner is responsible for the monthly billings, collecting the rent and paying the park bills.

We can develop a plan to meet your needs doing as little or as much of the day to day management as you would like.

Please call or email today. I would enjoy hearing from you.

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