

ALEX MAC PROPERTIES, INC

21935 NE Halsey St. Ste 1100 Fairview OR 97024 503 618 9404 OFFICE
503 618 9314 FAX

ABOUT US

Alex Mac Properties, Inc is our full service company dedicated to providing the finest property management to our clients and tenants. We are current members of the Rental Housing Association (RHAGP) the Manufactured Housing Association of Oregon (MHCO) and The National Association of Residential Property Managers (NARPM). Our goals are to maintain your property as if it were our own and to maximize the return on your investment. We are committed to your needs and would like to earn your business. We make it our business to keep our clients informed and to save them money.

Over the years we have developed our skills and have become proficient at taking problem properties and turning them around so that within a short period of time you have a well functioning building that has full occupancy and is producing income or paying for itself. Whether your problem is with tenants, deferred maintenance or high vacancy we can help.

Our professional management services are provided to our clients at a fair and competitive rate. We charge 4-10% depending on the type of property and the number of units. We will collect the rent and make any required bill payments. Each month (and year end) we produce an income and expense report that is on time and complete. We schedule and oversee all maintenance and repair, drive by and walk through the property on a regular basis, address tenant questions and concerns 24/7, serve notices and file evictions when necessary. We can tailor a management plan to suit your needs all covered under one monthly fee.

Our tenant selection and screening process is very thorough and our tenants are typically long term, but we do have experience with the eviction process should we need it.

Our in house maintenance is billed at \$50 per hour and the work is done quickly and efficiently saving you money. We are willing to work with owners that perform their own maintenance or have a preferred handyman.

If you have decided to hire a property manager for your rental property you should **select a professional with satisfied clients**. Our references are available upon request.

THE TOP FIVE REASONS TO USE ALEX MAC PROPERTIES, INC AS YOUR PROPERTY MANAGER

**INTEGRITY • PEACE OF MIND • COMPETITIVE RATES •
SATISFIED CUSTOMERS • WE LOVE WHAT WE DO**

PLEASE CALL OR EMAIL US TODAY
WE WOULD LOVE TO EARN YOUR BUSINESS